

By Speed Post

D-24012/01/2017-Gen-II (FTS: 16861)
Government of India
NITI Aayog

NITI Bhawan, Sansad Marg,
New Delhi-110001, Dated 28th March, 2019.

To

M/s J. B. Security Services,
A-36, Ground Floor,
Sewak Park, Uttam Nagar,
New Delhi-110059.

Subject: Award of contract for providing the services of three (03) Female Telephone Console Operators to NITI Aayog – reg.

Ref: Your tender for providing the above services.

Sir,

I am directed to state that, on the basis of recommendation made by the Tender Evaluation Committee, the contract for providing the services of three (03) Female Telephone Console Operators to NITI Aayog, is hereby awarded to you for an initial period of two years w.e.f. 01.04.2019 to 31.03.2021. The contract will be guided by the terms and conditions stipulated in the tender invitation notice no: D-24012/1/2018- Gen-II dated 27.11.2018.

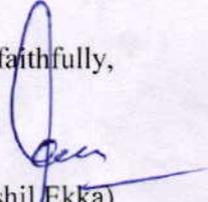
2. You are requested to convey your acceptance within 7 days of receipt of this letter and submit a bank guarantee of Rs.1,00,000/-, towards Performance Security amount. The bank guarantee will be in the name of "Pay & Accounts Officers, NITI Aayog, New Delhi". The bank guarantee shall be valid for a period of 3 ½ years from the date of acceptance of contract.
3. Two (02) copies of contract agreement are attached herewith. You are requested to sign and affix company seal in all the pages of both the copies and return both the copies to this office alongwith Bank Guarantee. NITI Aayog will return one copy of the contract agreement to you after it is signed by the authorized signatory of NITI Aayog.
4. You are requested to note the following with regard to the contract:
 - i. You will furnish, on company letter head, details of the Telephone console Operators to be deployed, i.e., full name, father's name/spouse's name, full residential address, contact telephone number, educational qualification details, DoB, copy of AADHAR Card.
 - ii. You will show the original educational qualification certificates of the Telephone Operators for verification.
 - iii. You are requested to get Police Verification done for the Telephone Operators.
 - iv. The Telephone Operators must get themselves registered for AADHAR based biometric attendance.
 - v. One of the Telephone Operators shall be designated by you as supervisor.
 - vi. If you fail to deploy workers within 7 days from date of receiving the contract award letter, the EMD will stand forfeited without any further notice and action may be initiated for blacklisting your company.

(Contd..at p/2)


(सुशील एक्का)
(SUSHIL EKKA)
उप सचिव
Deputy Secretary
निति आयोग/National Institution
for Transforming India (NITI)
सरकार भारत/Govt. of India
नई दिल्ली/New Delhi

- vii. You will provide complete bank details while submitting the first bill, for enabling payment through RTGS.
 - viii. GST and other statutorily mandated tax related numbers should be printed on the bill.
5. You are request to acknowledge receipt of this contract award letter and complete all requisite formalities immediately.

Yours faithfully,



(Sushil Ekka)

Deputy Secretary to the Govt. of India
Tel: 23042102

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Encl: as above

(सुशील एक्का)
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