


Division	Powers and Duties of its officers and employees
Admn-II	The enclosed documents at Annexure-1 may be seen in connection with powers and duties of its officers and employees.

MOST IMMEDIATE

**Government of India
NITI Aayog
(Administration-II)**

Subject: Providing information under Section 4(i) (b) (ii) of RTI Act.

Reference RTI Cell's O.M. NO. D.29013/9/2016-RTI Cell, Dated 20th March, 2017 on the above subject. RTI Cell, NITI Aayog may please find the enclosed documents in connection with providing information under Manual-4 (The Powers & duties of its officers and employees) of Section 4(i) (b) (ii) of RTI Act.


(Sangita Kashyap)
Section Officer (Admn. II)


Director (RTI)
NITI Aayog.

NITI Aayog. I.D. No. A-43011/10/2016-Admn.II dated 27th March, 2017

Copy to:

Hindi Section, NITI Aayog with a request to translate the enclosed documents for further forwarding these in the form of soft copy/hard copy to RTI Cell, NITI Aayog for uploading on the website.

SO (RTI)

F. No. A-22021/08/2015-Adm.I
National Institution for Transforming India
Administration – IA

Sansad Marg
New Delhi 2, February, 2017

ORDER

In continuation to NITI Aayog's Order Number – A-11013/01/2015-Adm.I dated 19.04.2016 and Order No. A-22021/1/2014-Adm.IA dated 27th January, 2017 and consequent upon appointment of Shri Yaduvendra Mathur (IAS;RJ:86) as Additional Secretary in NITI Aayog w.e.f 21.02.2017, Shri Mathur will look after Knowledge Innovation Hub (KIH) and Administration Verticals as were earlier being looked after by Shri Y S Malik, former Spl. Secretary.

2. Shri Anil Kumar Jain, Addl. Secretary will look after Team India Hub (TIH) and Energy, GA, & Accounts Verticals.

3. All Advisers of the concerned verticals will submit their files to the respective Additional Secretaries accordingly.


(Dinesh Kochher)

Under Secretary to the Government of India


Standard Circulation through e-mail

Sansad Marg
New Delhi 110011 February, 2017

ORDER

With the approval of the competent authority, Shri U K Sharma, Adviser (S&T) is designated as nodal officer for the work related to Monitoring of e-office Implementation in NITI Aayog with immediate effect and until further orders.

2. Further, work relating to Digital Payment is hereby allocated to Ms. Anna Roy, Adviser (DM&A) in addition to the work already assigned to her with immediate effect and until further orders.


(Dinesh Kochher)
Under Secretary to the Government of India

To:

1. Concerned Officers
2. Standard Circulation through e-mail

F. No. A-12025/07/2016-Adm.II
National Institution for Transforming India
Administration – II

Sansad Marg
New Delhi 2nd March, 2017

OFFICE ORDER

With the approval of the Competent Authority, the following is ordered with immediate effect and until further orders:

1. In continuation of NITI Aayog's Order No. A-11013/01/2015-Adm.I dated 19.04.2016 regarding creating / assigning verticals, a "Security Cell" is created nominally in SC&DP vertical.
2. The Security Cell, in addition to dealing with security related issues, will also handle all works relating to MHA and MoD.
3. The Security Cell is to be headed by Shri Rakesh Ranjan, Sr. Consultant, NITI Aayog.
4. Shri Rakesh Ranjan, Sr. Consultant will report to the CEO directly through Additional Secretary (YM).
5. Shri Raj Kumar, Director is posted in SC&DP Vertical to work with Shri Rakesh Ranjan, Sr. Consultant as well as with Shri Vikram Singh Gaur, Joint Secretary.


(Dinesh Kochher)

Under Secretary to the Government of India

Standard Circulation through e-mail

No. A - 22021/1/2014-Adm.IA
National Institution for Transforming India
Administration - IA

Sansad Marg
New Delhi 27th January, 2017

ORDER

In partial modification to NITI Aayog's Order No. A-11013/01/2015-Adm.I dated 19.04.2016, Shri Ashok Kumar Jain, Adviser is assigned the work relating to Sustainable Development Goals in addition to his existing charge with immediate effect and until further Orders.

2. This issues with the approval of Competent Authority.



(Dinesh Kochher)

Under Secretary to the Government of India

To:

1. Shri Ashok Kumar Jain, Adviser, NITI Aayog
2. PS to VCH
3. CEO's office
4. PPS to Additional Secretary, NITI Aayog
5. To be circulated through NIC mail

No. A - 22021/1/2014-Adm.IA
National Institution for Transforming India
Administration - IA

Sansad Marg
New Delhi 110017, January, 2017

ORDER

In partial modification to NITI Aayog's Order No. A-11013/01/2015-Adm.I dated 19.04.2016 and consequent upon his promotion as Additional Secretary, Shri Anil Kumar Jain, Additional Secretary will look after both the Knowledge Innovation Hub (KIH) and Team India Hub (TIH).

2. In addition, Shri Anil Kumar Jain will continue to look after the existing charge of Infrastructure- Energy & International Co-operation, General Administration, Accounts and States of M.P & Chhattisgarh with immediate effect and until further Orders.

3. All the Advisers are requested to route their files to CEO through Shri Anil Kumar Jain, Additional Secretary.

4. This issues with the approval of Competent Authority.



(Dinesh Kochher)

Under Secretary to the Government of India

To:

1. Shri Anil Kumar Jain, Additional Secretary, NITI Aayog
2. PS to VCH
3. CEO's office
4. PPS/PS to All Advisers
5. To be circulated through N/C mail

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Sansad Marg
New Delhi 5th January, 2017

ORDER

In continuation of NITI Aayog's Order Number -- A-11013/01/2015-Adm.I dated 19.04.2016 and 06.06.2016, and consequent upon issue of transfer order of Smt. Alka Tiwari, Adviser vide DoPT's communication No. 33/16/2016-EO (SM.I) dated 21.12.2016, the following work allocation/reallocation is ordered amongst the following Advisers with immediate effect and till further orders:-

Sl No.	Name/Designation	Subject	Ministry/Department
1.	Ms. Maninder Kaur Dwivedi, Adviser	HRD, Governing Council Secretariat & Coordination, Parliament and RTI	M/o HRD, M/o Parliamentary Affairs, RTI, Official Languages States: Jharkhand & Bihar
2.	Shri Vikram Singh Gaur, Joint Secreatry	Mines & Minerals, SC&DP Division	M/o Culture, M/o Youth Affairs & Sports, Tourism, I&B, M/o Mines & Minerals, M/o Home Affairs, M/o Law & Justice, M/o Panchayati Raj States: Maharashtra & Rajasthan
3.	Shri Alok Kumar, Adviser	FR, Establishment, Social Sector-II and Communications & Social Media	M/o Health & Family Welfare, M/o AYUSH, Pharmaceuticals, D/o Health Research, Women & Child Development, D/o Expenditure, M/o Finance, States: Uttar Pradesh and Tamil Nadu

2. The officers (DS/Director) handling the above subjects will henceforth report to the respective Advisers, to whom the subjects have been allocated now.


(Dinesh Kochher)

Under Secretary to the Government of India

To:

1. Concerned Officers
2. Standard Circulation through e-mail

No. A – 22021/8/2015-Adm.IA
National Institution for Transforming India
Administration – IA

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Sansad Marg
New Delhi 110017 August, 2016

Office Order

In partial modification to NITI Aayog's Order No. A-11013/01/2015-Adm.I dated 19.04.2016 and in continuance of NITI Aayog's Order No. A-22021/8/2015-Adm.IA dated 28.06.2016, Ms. Anna Roy (IES: 1992), Adviser will look after the following verticals:-

Sl No.	Vertical/Unit	Scope	Ministries/Departments
	1	2	3
1.	Data Management & Analysis	Poverty Alleviation and Big Data Management	Ministry of Statistics & Programme Implementation.
2.	Industry	Industrial Sector	M/o Heavy Industries, Public Enterprises, DIPP, MSME, Steel, Textiles including Handlooms and Handicrafts, Corporate Affairs.

2. This issues with the approval of Competent Authority.


(Dinesh Kochher)

Under Secretary to the Government of India

To:

1. Ms. Anna Roy, Adviser, NITI Aayog
2. PS to VCH
3. CEO's office
4. PS to Adviser (Admin)
5. To be circulated through NIC mail

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No. A – 11013/01/2015-Adm.I
Government of India
National Institution for Transforming India
Administration – II

Sansad Marg
New Delhi 28th April, 2016

ORDER

Consequent upon his joining in NITI Aayog w.e.f. 27.04.2016(FN) and in pursuance of Order No. A-11013/01/2015-Adm.I dated 19.04.2016 regarding creating / assigning verticals, Shri Vikram Singh Gaur, Joint Secretary has been given the charge assigned to the vertical as per the details given below:-

Vertical-subjects	States	Scope	Ministries/Departments
1	2	3	4
States Coordination Division & DP Division	Maharashtra & Rajasthan	Cooperative Federalism, Decentralization, District & Village Level Plans & BRGF	Ministry of Home Affairs, Ministry of Law and Justice, Ministry of Panchayati Raj

2. Para 6 of the Order of even number dated 19.04.2016 may be read as under:-

“Advisers for verticals listed at serial number 3,4,5,6,8,9,10,16 will report to AS(YSM).”

3. Also, under the heading “Ministries/Departments” in the order of even number dated 19.04.2016, “Panchayat Raj” may be read as deleted in serial number 11 and “Information & Broadcasting” may be read as deleted in serial number 13.

4. Other contents of the order of even number dated 19.04.2016 remain unchanged.

J. Sriram Murthy
(J. Sriram Murthy)
Under Secretary to the Government of India

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No.A-11013/01/2015-Adm.I
Government of India
National Institution for Transforming India
Administration II

Sansad Marg, New Delhi

Dated : 19th April, 2016

ORDER

In supersession of Order of even number dated 02.12.2015, the charges of newly created Verticals are assigned as under :-

Sr. No.	Vertical - subjects	Scope	Ministries/ Departments	Adviser
1	Administration	Establishment; F.R., Parliament and RTI	Department of Expenditure; Ministry of Finance, Ministry of Parliamentary Affairs, Official languages, RTI States : Uttar Pradesh and Tamil Nadu	Shri Alok Kumar
2	Governing Council Secretariat & Coordination	Governing Council Sectt. NITI Aayog, E-Office monitoring, Education & Sports, Tourism, I&B	Ministry of HRD, Ministry of Culture, Ministry of Youth Affairs & Sports, Tourism, I&B States: Jharkhand & Bihar	Smt. Alka Tiwari
3	Agriculture & Allied Sectors	Agriculture Productivity, Remunerative Prices-MSP, Agr. Market Reforms: Pradhan Mantri Fasal Bima Yojana	Agriculture and Farmers Welfare; Animal Husbandry & Dairing and Fisheries, Food Processing Industry States: Gujarat & Uttarakhand	Dr.J. P. Mishra
4	Data Management & Analysis	Poverty Alleviation and Big Data Management	Ministry of Statistics & Programme Implementation.	Mrs. Savita Sharma
5	Governance and Research	Good Governance: Efficient Delivery of Public Services Research Studies	DoP&T, Pensions & Public Grievances, Ministry of Consumer Affairs, Food & Public Distribution, Chemicals & Fertilizers States: Karnataka, Kerala	Shri Yogesh Suri
6	Industry	Industrial Sector	M/o Heavy Industries, Public Enterprises, DIPP, MSME, Steel, Textiles including Handlooms & Handicrafts, Corporate Affairs.	Shri Alok Kumar *
7	Infrastructure -- Energy, International Cooperation & General Administration,	Power, MNRE, Coal, Petroleum & Gas, & General Administration	Ministry of Power, Department of Atomic Energy, Ministry of Coal, Ministry of NRE, Ministry of Petroleum & Natural Gas, Ministry of External Affairs, Overseas Affairs States: M.P & Chhattisgarh	Shri Anil Kumar Jain
8	Infrastructure - Connectivity	Connectivity (Airports, Rail, Roads and Ports) Port-led Development	Ministry of Railways, Road Transport & Highways, Shipping, Civil Aviation. States: J&K, Himachal Pradesh	Dr. Manoj Singh

9	Natural Resources & Environment	Land, Mining/Minerals, Water Resources, PMKSY, Environment & Forests, Holistic Development of Islands North East Region & Sikkim	Department of Land Resources, Ministry of Environment, Forests & Climate Change, Ministry of Water Resources, River Development & Ganga Rejuvenation; Ministry of Mines, Earth Sciences, Department of Atomic Energy, Department of North East Region States: NE States, Sikkim, Goa & UTs	Shri Jitendra Kumar
10	Project Appraisal, PPP and PIB	Across Sectors	All Ministries/Departments, except Defence, Atomic Energy, Space	Sh. Praveen Mahto
11	Rural Development	MNREGA, Rural Development, Drinking Water & Sanitation, Rural Housing, Urban Housing	Ministry of Rural Development, Panchayati Raj, Drinking Water & Sanitation, Ministry of Housing & Urban Poverty Alleviation States: AP & Telengana	Sh. Ashok Kumar Jain
12	States Coordination Division & D.P Division	Cooperative Federalism Decentralisation Dish & V.L. Ps BRGF	Ministry of Home Affairs, Ministry of Law & Justice States: Maharashtra & Rajasthan	Shri Vikram Singh Gaur **
13	Science & Technology	Digital India, Atal Innovation Mission including SETU	Department of Electronics, Information Technology, Telecommunications Information & Broadcasting, Department of Posts, Department of Biotechnology, Ministry of Science & Technology	Dr. Murali Krishna Kumar & Shri U.K. Sharma
14	Social Sector -I	Skill Development, Labour & Employment) Urban Development	Ministry of Skill Development & Entrepreneurship, Ministry of Labour, Department of Urban Development States: Punjab & Haryana	Smt. Sunita Sanghi
15	Social Sector-II	Health & Nutrition, Women & Child Development	Ministry of Health & Family Welfare, Ministry of AYUSH, Pharmaceuticals, Department of Health Research, Women & Child Development	Shri Alok Kumar
16	Social Justice & Empowerment	SC & BC, Minorities, Tribals	Ministry of Tribal Affairs, Department of Social Justice & Empowerment, Department of Social Justice, Empowerment of Persons with Disabilities, Minority Affairs. States: West Bengal & Odisha	Shri Srikara Naik
B	Attached Office			
1.	DMEO	Monitoring & Evaluation	MoSPI and all other concerned Ministries	
2	NILERD			

C.	Cells			
1.	Economics, Finance & Commerce		Ministry of Finance Ministry of Disinvestment Department of Commerce, including foreign trade.	Shri Dhiraj Nayyar
2.	Communication & Social Media			Shri Alok Kumar

* Temporary charge: till the appointment of full time DG NILERD after which the division would be handled by Shri Yogesh Suri

** Upon his joining NITI Aayog. Till that time the existing arrangements for the states and the division concerned will continue.

- 2) Dr. Muralikrishna Kumar, Sr. Adviser and Shri Anil Kumar Jain, Adviser will submit the files directly to CEO/Members/VC
- 3) Shri UK Sharma, Adviser will report to Sr. Adviser (MKK).
- 4) Shri S.S. Ganpathy, Adviser will report to AS(YSM).
- 5) Advisers for Verticals listed at Serial No. 1,2,11,12,14,15 will report to AS(AK).
- 6) Advisers for Verticals listed at Serial No. 3,4,5,6,7,8,9,10,16 will report to AS(YSM).
- 7) This issues with the approval of Vice Chairman, NITI Aayog.



(Dinesh Kochher)
Under Secretary to the Govt. of India

Standard Distribution – Through NIC Mail

Subject: Work allocation between Vice Chairman & Members.

The Vice Chairman, NITI Aayog has decided the following work distribution between Vice Chairman & Members of the NITI Aayog:-

Name	Division	Ministry	States/ UTs
Vice Chairman	Perspective Planning Division (PP)	PMO	
	Financial Resources (FR)	Cabinet Affairs	
	International Economics (IE)		
	International Relations Cell (IRC)	Ministry of Communication & I.T.	
	CSS & Central Ministry Co-ordination	Ministry of Corporate Affairs	
	Project Appraisal and Management Div. (PAMD)	Ministry of Environment & Forest & Climate Change	
	State Plan Coordination (Including Island Development Authority Cell) (SP)	Ministry of External Affairs	
	DMEO	Ministry of Finance	
	Development Policy & Research	Ministry of Home Affairs	
	Administration/ General Administration	Ministry of Human Resource Development	
		Ministry of Labour & Employment	
		Ministry of Micro, Small and Medium Enterprises	
		Ministry of New and Renewable Energy	
		Ministry of Overseas Indian Affairs	
		Ministry of Personnel, Public Grievances & Pensions	
		Ministry of Petroleum and Natural Gas	
		Ministry of Power	

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		Ministry of Statistics & Programme Implementation	
		Ministry of Textiles	
Member (BD)	Infrastructure (Infra)	Ministry of Ayush	Assam
	Voluntary Action Cell (VAC)	Ministry of Civil Aviation	Gujarat
		Ministry of Development of North Eastern Region	Jharkhand
		Ministry of Health & Family Welfare	Kerala
		Ministry of Housing & Urban Poverty Alleviation	Madhya Pradesh
		Ministry of Law & Justice	North Eastern States
		Ministry of Minority Affairs	Rajasthan
		Ministry of Panchyati Raj	Uttarakhand
		Ministry of Railways	Andhra Pradesh
		Ministry of Road Transport & Highways	Delhi
		Ministry of Rural Development	Lakshadweep
		Ministry of Social Justice & Empowerment	Arunachal Pradesh
		Ministry of Shipping	
		Ministry of Tribal Affairs	
		Ministry of Urban Development	
		Ministry of Women & Child Development	
Member (VKS)			
		Ministry of Coal	Chhattisgarh
		Ministry of Culture	Goa
		Ministry of Defence	Odisha
		Ministry of Drinking Water and Sanitation	Jammu & Kashmir
		Ministry of Earth Sciences	Sikkim
		Ministry of Heavy Industry & Public Enterprises	Tamil Nadu
		Ministry of Information and Broadcasting	Telangana
		Ministry of Mines	

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		Ministry of Science and Technology	Andaman & Nicobar Island
		Ministry of Skill Development & Entrepreneurship	Daman & Diu
		Ministry of Steel	Puducherry
		Ministry of Tourism	
		Ministry of Youth Affairs & Sports	


Member(RC)		Ministry of Commerce and Industry	
		Ministry of Water Resources	Bihar
		Ministry of Agriculture	Maharashtra
		Ministry of Chemicals and Fertilizers	Uttar Pradesh
		Ministry of Consumer Affairs, Food & Public Distribution	Haryana
		Ministry of Food Processing Industries	Karnataka
			Punjab
			Chandigarh
			Dadra & Nagar Haveli
			Himachal Pradesh
MOS	Parliament Matters		

2. It is clarified that the Research Division will be under the Vice-Chairman, NITI Aayog and secondly, it is clarified that Adviser(Development Policy) will report to Member(RC) on the Ministries which are under the charge of Member(RC) and on all other matters of development policy, he will report to the Vice-Chairman.


3. Certain Divisions have not been mentioned separately, as, part of the matters being handled in the existing divisions have been assigned to more than one Member or Vice Chairman according to the Ministries assigned to them.

4. In case of overlapping mandates, Vice Chairman will need to be consulted.

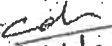
5. All Cabinet Notes in the respective subject areas would be put up by the officials to the respective Members (in case the subject is not being dealt by Vice Chairman directly) and would then be submitted to the Vice Chairman for his final approval.


(Dr. Arvind Panagariya)
Vice Chairman
September 18, 2015

MOS (I/C), Planning


21/9/15


Member (BD)


21/9/15


Member (VKS)

21/9/15

Member (RC)


21/9

CEO


21/9/15

o/c