

As on 31.03.2021

Manual - 18

Details of official tours (foreign/domestic) by Adviser and above rank officer including Members and Vice Chairman.

Sl. No. 2.2

No.H-12012/04/2020-A/Cs.I

NITI Aayog
(Accounts Vertical)

2.2	Foreign and domestic tours[F.No. 1/8/2012-IR dt. 11.9.2012]	--	--
2.2.2	Foreign and domestic tours by ministries and officials of the rank of JS to the Government and above, as well as the heads of the department-(a) Places visited, (b) The period of Visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Details of Domestic Tour Expenditure claims settled by Accounts Vertical in respect of Joint Secretary and above level officers and HOD (viz. HoD appointed/declared under DFPRs) of NITI Aayog during the financial year 2020-21(till 20.02.2021) is annexed at Annexure- V	Link(Annexure V) Details of Foreign Tours pertains to CM Section(To be furnished by CM Section).

Sl. No. 2.2


**Details of Foreign Visits undertaken by the Officers of NITI Aayog including
Members & Vice Chairman from 01.02.2020 to 29.02.2020**

S. NO	Name and designation of the officer	Date of visit	Countries/ Cities visited	Purpose	Estimated expenditure (Amount in Rs)	
					Borne by NITI Aayog	If by Organizer (Name)
1.	Ms. Archana Goyal Gulati, Joint Secretary	17-21 February, 2020	Geneva, Switzerland	To participate in ITU Development Sector, Study Group 1 meeting at ITU HQ in Geneva, Switzerland	1,88,005.00	
2.	Dr. Prem Singh, Adviser	24-27 February, 2020	Singapore	To participate in the Executive Education Programme on "Futures Thinking and Scenario Planning" at Lee Kuan Yew School of Public Policy, Singapore	1,35,690.00	Govt. of Singapore.

**Details of Foreign Visits undertaken by the Officers of NITI Aayog including
Members & Vice Chairman from 01.03.2020 to 31.03.2020**

S. NO	Name and designation of the officer	Date of visit	Countries/ Cities visited	Purpose	Estimated expenditure (Amount in Rs)	
					Borne by NITI Aayog	If by Organizer (Name)
1.	Ms. Sakshi Khurana, Research Assistant	2-6 March, 2020	UK	To participate in the UK Study Tour on Skills, February 2020 in UK	0.00	DFID

Note: There has been no foreign visit since April, 2020 in the current financial ^{year} till date, due to COVID Pandemic situation.



(S.K. Sadhu)

Deputy Secretary to the Govt. of India

Details of official tour (domestic travels) by Advisers and above rank officer including Members and Hon'ble Vice- Chairman, as settled by Accounts-1 section, during the period from 01.04.202 to 20.2.2021

Name and Designation	Touring Station	Period of tour		Amount (₹)
Shri Bibek Debroy, Chairman (EAC to PM)	Coimbatore	20.02.2020	22.02.2020	54999
CEO	Mumbai	14.10.2016	15.10.2016	61061
CEO	Mumbai	02.04.2019	03.04.2019	61515
CEO	Hyderabad	27.06.2019	27.06.2019	19383
CEO	Goa	15.12.2017	18.12.2017	42216
CEO	Ranchi	12.08.2018	12.08.2018	22775
CEO	Srinagar	22.06.2018	23.06.2018	19687
CEO	Ranchi	29.11.2018	29.11.2018	36361
CEO	Mumbai	11.12.2018	11.12.2018	73952
CEO	Mumbai	01.12.2018	01.12.2018	54790
CEO	Pune	30.06.2019	30.06.2019	16331
CEO	Dehradun	23.04.2019	23.04.2019	17031
CEO	Pune	03.06.2019	27.06.2019	27317
CEO	Mumbai	15.03.2019	16.03.2019	67897
CEO	Mumbai	28.04.2018	28.04.2018	30528
CEO	Bangalore	12.03.2019	13.03.2019	61840
CEO	Mumbai	07.04.2019	08.04.2017	55807
CEO	Mumbai	19.04.2018	21.04.2018	48515
CEO	Bangalore	29.06.2018	29.06.2018	61926
CEO	Chandigarh	02.06.2018	02.06.2018	5615
Shri Parag Gupta, Adviser	Bhubaneswar	27.02.2020	29.02.2020	17061
Ms Anna Roy, Adviser	Mumbai	14.11.2019	14.11.2019	50452
Shri Alok Kumar, Adviser	Lucknow	04.03.2020	05.03.2020	25651
Ms Sanyukta Samaddar, Adviser	Mumbai	17.03.2020	20.03.2020	61675
Ms Sanyukta Samaddar, Adviser	Guwahati	12.10.2020	12.10.2020	40172
Ms Sanyukta Samaddar, Adviser	Ahmedabad	01.11.2020	04.11.2020	30770
Ms Sanyukta Samaddar, Adviser	Raipur	16.11.2020	18.11.2020	28840
Ms Sanyukta Samaddar, Adviser	Bangalore	03.12.2020	05.12.2020	41557
Dr. Prem Singh, Adviser	Guwhati	22.01.2021	24.01.2021	43031
Shri Neeraj Sinha, Adviser	Hyderabad	29.10.2019	31.10.2019	49457
Shri Avinash Mishra, Adviser	Hyderabad	21.01.2021	22.01.2021	33573
Shri Rajnath Ram, Adviser	Chennai	16.03.2020	16.03.2020	54707
Shri Rajnath Ram, Adviser	Mumbai	17.02.2020	18.02.2020	62319

Note: details are on the basis of actual expenditure/claims settled from 01.04.2020 to 20.02.2021.

Sl. No. 2.2.3

2.2.3

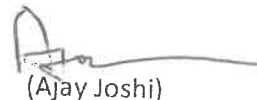
A-11011/1/2021-GA
NITI Aayog
(General Administration)

NITI Bhawan, Sansad Marg,
New Delhi, Date: 19th February, 2021.

The undersigned is directed to refer to the RTI Cell's mail dated 9th February, 2021 and to furnish the following information under Section 4(1)(b) of the RTI Act-2005, in respect of work pertaining to General Administration, for self-appraisal report by Public Authority:

Sl. No.	Sl. No. under Section 4(1)(b)	Details of disclosure	Remarks
1	1.2	Power and duties of its officers and employees (Section 4(1)(b)(ii))	
	1.2.1	Power and duties of officers (administrative, financial and judicial)	Direcotr (G-III/IV) has been designated as Head of Department. He has been assigned certain financial powers as per O.M. No. G-20016/01/2010-IFD dated 6/6/2016. Copy attached. Annexure-I
2	2.2.3	Information related to procurements (a) Notice/tender enquiries and corrigenda if any thereon, (b) details of the bids awarded comprising the names of the suppliers of goods/services being procured, (c) the works contracts concluded - in any such combination of the above - and (d) the rate/rates and the total amount at which such procurement or works contract is to be executed	Annexure-2 attached

A soft copy has been forwarded to pradhan.singh@nic.in. A hard copy is forwarded herewith.


(Ajay Joshi)

Under Secretary (G-I/III/IV & Admn.IV)

To:
Shri Pradhan Singh, Section Officer, RTI Cell

Annexure-2
General Administration

Sl No.	Contract details	Name of the firm, if contract has been awarded. (Also indicate if any tender has been initiated or is likely to be initiated in the near future for award of fresh contract)	Period of contract	Whether 1 st year of Contract or is it under extension? If under extension which year of extension?	File no./FTS	Service availability on GEM	Remarks
1	Providing DLY Taxis (CNG Fuel) to NITI Aayog	M/s New Yadav Tourist, Shop no.-K-8, Pocket-K, Near J-Block, Govt. School Saket, New Delhi-110017. Contract was awarded for 25 no. of taxis to M/s New Yadav Tourist. After hiring of 25 e-vehicles only 5 no. of taxis are being hired as per demand from M/s new Yadav Tourist.	The agreement made on 28 th April, 2016 for a period of 18 months and thereafter extended with the approval of competent authority from time to time until further arrangement is made.	5 th Year of extension	D-26016/4/2016-Gen.I	Yes	Continuous efforts are being made on GEM-portal for hiring of DLY Taxis. This is third attempt, which is under consideration of IF Cell for awarding tender to L-1.
2	Housekeeping/Cleaning services and managing	M/s. Utkarsh Utilities LLP, D-1004, BPTP	01/12/2018 to	3 rd year of contract	D-26016/19/2018/CT/Gen-I	Yes	Contract to the firm had been

	Aayog	Sector-82, Parklands, Faridabad-121004, Haryana	Contract extended up to 28.02.2021				for a period of 18 months with effect from 01.12.2018 i.e. up to 31.05.2020. Extension up to 28.02.2021 for finalisation of a new contract through GeM..
3	Security Guard at the residence of Vice-Chairman	M/s. R.S. Group, (Shri Choudhary, Praveen Proprietor), C-17, (Office No.101), Guru Nanak Pura, Laxmi Nagar, New Delhi-110092.	Initially for one year w.e.f. 01/12/2019.	2 nd year of the contract	No.D-31011/28/2015/CT/Gen.III	Yes	As requested by O/o VC, services of 3 Private Security Guards have been hired through GeM portal, initially for one year w.e.f. 01.12.2019.
4	Drive away monkeys from NITI Aayog	M/s Gulshan, B-581, Gali-23, B Block, Shri Ram Colony, Rajivnagar, Delhi 94	23.11.2019 to 22.11.2020	2 nd year	31011/12/2014- CT/Genl-III	No	Contract extended up to 01.12.2021
5	Coffee Board 2 nd floor	Coffee Board	1.4.2020 to -	-	B-11011/36/	NA	Contract for providing two monkey handlers is running from 23.11.2018. Extension has been awarded for the period of one year w.e.f. 23.11.2020.

6	Flower and water rangoli arrangements	CPWD (Horticulture)	31.3.2021	to -		2014/Welfare	Yes	Contract was extended for one year w.e.f. 01.09.2019. However, supply has been discontinued since Covid lockdown.
7	Drinking Water through water cooler RO	M/s Euro Marketing (India), Janak Puri, ND	26.2.2020 to 25.2.2021	2 nd year of contract		D-31011/5/ 2017/CT/Gen.1	Yes	Fresh limited Tender Enquiry is being issued.
8	AMC Franking Machine	M/s Neopost India Pvt. Ltd.	1.3.2019 to 28.02.2020	-		D-26016/07/07/CR	No	Extension under process. The concerned company citing lockdown situation has to respond for AMC proposal.
9	Maintenance of potted plants in NITI Bhawan	CPWD (Horticulture)	15.5.19 to 31.03.2021	-		D-26016/74/2017/CT/Gen.I	No	Extension under process
10	Telephone Console Operators (Telephone Exchange)	M/s J.B. Security Service	01.04.2019 to 31.03.2021	2 nd year		D-24012/01/2017-Gen.II	NO	Extension for one year w.e.f. 01.04.2021 to 31.03.2022 under consideration.
11	Cable TV Services	M/s New Friends Cable TV Net	01.04.2019 to 31.03.2020	Year to year		D-21016/01/2018-Gen.-II	No	Renewal under process
12	Tender for AMC of Computers (for computers/printers/scanners etc)	M/s. Digitch Computers	25.03.2020 to 24.03.2021	3 rd year		F. No 19016/04/2018-Gen. III (21418)	No	

13	Tender for CAMC of electrical items	M/s. Om Sai Enterprises	14.10.2020 to 13.10.2021	1 st year	F. No. D-21014/01/2019-Gen 3 (30447)	No	
14	CAMC of Canon make Photocopiers	M/s. Mitushi Electronic Components P. Ltd.	01.12.2020 to 28.02.2021	Extended for 3 months after 3 rd year	D-21018/01/2020-Gen 3 (32691)	No	Fresh bidding under process
15	CAMC of Konica Minolta Photocopiers	M/s. Techmart Systems P Ltd.	13.02.2021 to 12.02.2022	2 nd year	D-19016/08/2019-Gen.3 (FTS-29090)	No	
16	CAMC of Riso Com Color Black FW1230	M/s. Techmart Systems P Ltd.	20.02.2021 to 19.02.2022	1 st year	D-19016/01/2020-Gen.3 (30759)	No	E tender for fresh AMC is under process.
17	AMC of Riso Duplicators	M/s. Techmart Systems P Ltd.	13.01.2021 to 12.01.2022	1 st year	D-19016/12/2018.Gen 3	No	
18	AMC of Riso Duplicators	M/s. Techmart Systems P Ltd.	14.03.2020 to 13.03.2021	1 st year	D-19016/01/2018.Gen-3	No	Fresh Contract to be finalised.
19	CAMC for maintenance of telephones	M/s. Galaxy Telecommunications	16.02.2021 to 15.04.2021	Extended for 2 months after 3 rd year	D-25013/01/2021.Gen-3	Yes	Fresh bidding under process
20	AMC of Sharp Photocopier	M/s. Spectrum Digritronic Systems Pvt. Ltd.	24.07.2020 to 23.07.2021	1 st year	F. D-19016/06/2018.Gen-3	No	
21	Rate contract for printing of stationery items.	M/s. Sunrise Enterprises	16.06.2020 to 15.06.2021	1 st year	D-29016/01/2019-Gen 3	No	
22	AMC of Riso Comcolor GD9630	M/s. Techmart Systems P Ltd.	15.01.2021 to 14.01.2022	1 st year	D-19016/11/2018-Gen.3	No	
23	AMC of Toshiba Photocopier	M/s. Galaxy Telecommunications	13.09.2020 to 12.09.2021	1 st year	D-19016/06/2019-Gen.3	No	
24	EPABX NEC-9100	M/s. Galaxy Telecommunications	02.09.2020 to 01.09.2021	1 st year	D-25013/01/2020-Gen.3	No	

25	Maintenance Air Conditioner	M/s Cool Weather India	29.04.2021 to 28.03.2022	2 nd year	D-14016/04/2017-Gen.IV	No	
26	Providing and placing furniture in Room No.117	CPWD Civil	NA	NA	D-13023/15/2019-Gen.IV	No	Work under the contract concluded
27	Renovation of Mos room no.131	CPWD Civil & Electrical	NA	NA	D-13023/14/2019-Gen.IV	No	On-going work (40% Rs.28 lakhs paid already)
28	Renovation of 4 th Floor Canteen	CPWD Civil & Electrical	NA	NA	F-20019/2/2020-Gen.II	No	On going work
29	Energy saving measures Phase III	EESL	NA	NA	D-13023/07/2016-Gen.IV	No	Work completed
30	Energy saving measures Phase IV	EESL	NA	NA	D-13023/15/2019-Gen.IV	No	On going work
31	Exterior Paint In NITI Bhawan	CPWD Civil	NA	NA	D-13023/09/2020-Gen.IV	No	On going work
32	Disposal of obsolete ACs & Furniture	MSTC	NA	NA	D-27014/01/2015-Gen.IV	No	Work completed


No.G-20016/01/2010-IFC
Government of India
NITI Aayog
(Integrated Finance Division)

Sansad Marg, New Delhi-110031
Dated: 16th December 2014

CORRIGENDUM

Subject: Revised Delegation of Financial Powers to HoD under Delegation of Financial Power Rules (DFPRs) 1978, amendment regarding.

With reference to IFD's OM of even number dated 10.12.2014, the number written below the S.No. column may be read as "1.4" instead of "1.14".


(Sanjit K. Singh)
Director (A)

To.

Through Standard Distribution: niti@ismgr.nic.in

Subject:- Revised Delegation of Financial Powers to HoD under Delegation of Financial Powers Rules (DFPRs), 1978, amendment regarding.

In continuation of IF Cell's OMs of even no. dated 06.06.2016 and 21.11.2017, the Delegation of Financial Powers extended to Heads of Department in the NITI Aayog has been enhanced for the following item of the expenditure as under:

S.No.	Item of Expenditure	Rules presently applicable and Delegation of Financial Powers	Proposed amendment in the Delegation of Financial Powers
1.14	Fixture and Furniture (Purchase & Repair).	Upto Rs.30.00 Lakhs per annum subject to the rules, restrictions or scales mentions in Column (3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs. [The exercise of this power shall be subject to such conditions and scales as may be prescribed by the Ministry of Works and Housing.]	Upto Rs.35.00 per annum subject to the rules, restrictions or scales mentions in Column (3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs. [The exercise of this power shall be subject to such conditions and scales as may be prescribed by the Ministry of Works and Housing.]

2. The delegated financial powers shall continue to be governed by the following condition:-

(i) The codal provisions as laid down in GFR, 2017 and the procedure laid down in the Manual by the Ministry of Finance, NITI Aayog and Central Vigilance Commission from time to time shall continue to govern the delegation of financial powers contained in this order.

3. This Issues with the approval of AS&FA, NITI Aayog.

(Signature)

(Designation)

Standard Distribution through e-mail

OFFICE MEMORANDUM

Subject:- Revised Delegation of Financial Powers to the Heads of Departments (HODs) under Delegation of Financial Power Rules (DFPRs), 1978 regarding

In continuation of IF Cell's communication of even no. 10001/2017, Delegation of Financial Powers extended to Heads of Department (HODs) is granted for the following item of expenditure as under:

S. No.	Item of Expenditure	Rules applicable & Delegation of Financial Power to Head of Department
A	B	C
	Contingent & Miscellaneous	For
1.12	Printing and Binding	(ii) Rs.5.00 lakh per annum through private party including cost of paper and binding subject to the rules, restrictions or scales mentioned in Col. (3) of the items specified in Column (1) of Annexure to Schedule-V of DFPRs.

2. The delegated financial powers shall continue to be exercised subject to the following condition:-

- (i) The fiscal provisions as laid down in GFR, 2017 and the orders issued by Ministry of Finance, NITI Aayog and Central Commission from time to time shall continue to govern the exercise of financial powers contained in this order.

3. This issues with the approval of the JS & FA, NITI Aayog.

(Signature)
Director

Standard distribution through e-mail

OFFICE MEMORANDUM

Subject:- Revised Delegation of Financial Powers to the Heads of Department under Delegation of Financial Power Rules (DFPRs), 1978.

In pursuance of Rule 13 of the Delegation of Financial Power Rules, 1978, Department of Expenditure's Notification No. 17/11/11/NSG 2000, dated 01.08.2013, decided to revise the delegation of enhanced financial powers to the Heads of Department under Schedule V & VI of DFPRs as per annexure enclosed.

2. The delegated financial powers shall continue to be exercised subject to the following conditions:-

- (i) The vital provisions laid down in C.D. 10000 of the orders issued by Ministry of Finance, Planning Commission and Vigilance Commission from time to time shall continue to govern the exercise of financial powers contained in this order.
- (ii) The exercise of the delegated powers for Procurement of Goods and Services shall be done in accordance with CPR 2005, Manual on Policies and Procedures for Purchase of Goods and Manual of Policies and Procedures for Procurement of Consultants issued by Ministry of Finance.

3. The revised Scheme of delegation shall supersede all previous orders of delegation in reference to Rule 13 of DFPRs, 1978, including the previous O.M. issued on 29.10.2013.

4. This issues with the approval of the NS & L.A. 5011/NSG 2000

Signature
Telephone No.

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Delegation of Financial Powers to the Head of the Department NITD, Jammu

Sl. No.	Item of Expenditure	Rules applicable & Delegation of Financial Powers to Head of the Department
1.	Contingent & Miscellaneous Expenditure	
1.1	Bicycle	Full powers subject to the restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the schedule of D.P.R.
1.2	Conveyance Hire.	Full powers subject to the restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the schedule of D.P.R.
1.3	Electric, gas & water charges	Full powers subject to the restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the schedule of D.P.R.
1.4	Furniture & Furniture (Purchase & Repair)	Up to Rs. 30,000 (plus per annum) for the items specified in Column (1) of the schedule of D.P.R. in Column (3) for the items specified in Column (1) of the schedule of D.P.R. This is subject to the condition that the purchase of furniture shall be done only after getting the sanction of the Ministry of Welfare, Jammu & Kashmir.
1.5	Freight and demurrage/ whariage charges.	Full powers subject to the restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the schedule of D.P.R.
1.6	Hire of office furniture, electric fans, heaters, coolers, clocks and call bells.	Full powers subject to the restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the schedule of D.P.R.
1.7	Legal charges:	
	(i) Fees to Barristers, Advocates, Pleaders, Arbitrators and Umpires.	Full powers subject to the restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the schedule of D.P.R.
	(ii) Other legal charges	Full powers subject to the restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the schedule of D.P.R.
	(iii) Reimbursement of legal expenses incurred by Government officers arising out of their official duties	Full powers subject to the restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the schedule of D.P.R.

Sl. No.	Item of Expenditure	Rules applicable & Debarment Financial Powers
(3)	(B)	
1.8	Motor Vehicles:-	
	(i) Purchase of motor vehicle on regular basis.	(ii) No powers.
	(ii) Replacement hiring in lieu of regular (mature) condemned vehicle.	(iii) Full powers subject to CPWD.
	(iii) Replacement hiring in lieu of prematurely condemned vehicle.	(iv) No powers.
	(iv) Replacement purchase in lieu of mature or premature condemned vehicle.	(v) Subject to purchase by CPWD in lieu of mature or prematurely condemned vehicle.
	(v) Maintenance, upkeep & repairs of vehicles.	(vi) Full powers.
	(vi) Mature & premature condemnation of vehicles.	(vii) Full powers subject to CPWD. For premature condemnation of vehicles, CPWD may be consulted.
1.9	Municipal rates and taxes.	Full powers of the Corporation subject to the provisions of the Municipal Corporation Act, 1947 and the Municipal Corporation Rules, 1947. CPWD.
1.10	Petty works and repairs:	
	(i) Execution of petty works.	(i) Upto ₹ 50,000 - in CPWD. Above ₹ 50,000 - in CPWD.
	(ii) Special repairs including sanitary fittings, water supply & electric installations in the building and repairs to such installations.	(ii) Upto ₹ 10,00,000 for extensions subject to CPWD and also govt. (CPWD).
	(iii) Repairs and alterations to bridge and suspension bridges.	(iii) ₹ 50,000 - in CPWD. Above ₹ 50,000 - in CPWD. Subject to CPWD.
1.11	Postal & Telegraph charges	Full powers subject to the provisions of the Postal and Telegraph Act, 1947 and the Postal and Telegraph Rules, 1947. CPWD.

Sl. No.	Item of Expenditure	Rules applicable & Deferment Clause of DFPRs
12	Printing & binding	<p>(a) Full powers of the Government in giving directions for printing subject to the provisions of the rules and regulations of the Government.</p> <p>(b) Full powers of the Government in giving directions for printing and binding subject to the provisions of the rules and regulations of the Government.</p>
13	Publication	<p>(i) Official publication</p> <p>(ii) Non-official publication</p> <p>Full powers of the Government subject to the restrictions or orders of the Government in Column (3) of the annexure to the Deferment Clause of the provisions of DFPRs.</p>
14	Repairs to and removal of machinery (where expenditure is not of capital nature)	Full powers of the Government subject to the restrictions or orders of the Government in Column (3) of the annexure to the Deferment Clause of the provisions of DFPRs.
15	Remuneration, fees, bonus etc. (other than those granted under service Rules)	Full powers of the Government subject to the restrictions or orders of the Government in Column (3) of the annexure to the Deferment Clause of the provisions of DFPRs.
16	Staff paid from Contingencies	Full powers of the Government subject to the restrictions or orders of the Government in Column (3) of the annexure to the Deferment Clause of the provisions of DFPRs.
17	Purchase of stationery	Upto ₹ 50.00 lakh per annum subject to the rules, restrictions or orders of the Government in Column (3) of the annexure to the Deferment Clause of the provisions of DFPRs.
18	Stores	Full powers of the Government subject to the restrictions or orders of the Government in Column (3) of the annexure to the Deferment Clause of the provisions of DFPRs.
19	Supply of uniforms etc.	Full powers of the Government subject to the restrictions or orders of the Government in Column (3) of the annexure to the Deferment Clause of the provisions of DFPRs.


Sl. No.	Items of Expenditure	Rules applicable & Delegation of Financial Powers
(A)	(B)	(C)
1.20	Telephone/TV Cable/DTH connection/Internet/Broadband etc. charges	Full powers subject to the rules mentioned in Column (C) for the respective items (1) of the annexure to Schedule V of the appointment.
1.21	Tools & camp furniture	Full powers subject to the rules mentioned in Column (C) for the respective items (1) of the annexure to Schedule V of the appointment.
1.22	All office equipments including Typewriters, Electronic Typewriters, Dedicated Word Processors, Intercom equipment, calculators, electronic sten. Dictators, Dicta phones, Tape-recorders, photocopiers, copying machine, franking machine, filing & indexing systems etc.	Full powers subject to the rules mentioned in Column (C) for the respective items (1) of the annexure to Schedule V of the appointment.
1.23	Computers	(i) Full powers against DCS&D up to ₹ 5.00 lakhs in each case for other than DCS&D (Non-recurring) subject to a ceiling of ₹ 10.00 lakh per annum and against DCS&D up to ₹ 10.00 lakh in each case mentioned in Column (C) for the respective items (1) of the annexure to Schedule V of the appointment.
	(ii) Consumables	(i) Full powers. (a) Against DCS&D up to ₹ 10.00 lakh per annum. (b) Other than DCS&D up to ₹ 10.00 lakh per annum.
2	Other items of Contingent Expenditure (not listed above)	Upto ₹ 10.00 lakh per annum.
3	Outsourcing/ Procurement of services (excluding hiring of manpower)	(i) All A&S Upto ₹ 2.00 lakh in each case except hiring of a person. (ii) Any other service including under contract up to ₹ 2.00 lakh in each case. (iii) All manpower contracts shall be subject to the approval of JFD.
4	Hospitality	(i) Up to ₹ 5.00 lakh in each case for other than DCS&D (Non-recurring) subject to a ceiling of ₹ 10.00 lakh per annum and against DCS&D up to ₹ 10.00 lakh in each case mentioned in Column (C) for the respective items (1) of the annexure to Schedule V of the appointment. (ii) Full powers subject to the rules mentioned in Column (C) for the respective items (1) of the annexure to Schedule V of the appointment.
5	Payment of subsequent instalment(s) to the contractor holder/financing organization - Where contractor has been finalized with the Government.	Full powers subject to the rules mentioned in Column (C) for the respective items (1) of the annexure to Schedule V of the appointment including - (a) At the rate of 10% per annum. (b) Upto the amount of ₹ 10.00 lakh in each case. (c) Upto the amount of ₹ 10.00 lakh in each case. (d) For the period of the contract.

OFFICE MEMORANDUM

Subject:- Revised Delegation of Financial Powers to the Heads of Departments (HoDs) under Delegation of Financial Power Rules(DFPRs), 1978.

In pursuance of Rule 13 of the Delegation of Financial Power Rules, 1978, and Department of Expenditure's Notification No. 1/7/E.II(A)/2008, dated 30.05.2008 it has been decided to revise the delegation of enhanced financial powers to the Head of the Department under Schedule V & VI of DFPRs as per annexure enclosed.

2. The delegated financial powers shall continue to be exercised subject to the following conditions:-
 - (i) The codal provisions as laid down in GFR, 2005 and the procedures laid down in orders issued by Ministry of Finance, Planning Commission and Central Vigilance Commission from time to time shall continue to govern the delegation of financial powers contained in this order.
 - (ii) The exercise of the delegated powers for Procurement of Goods and Services will be done in accordance with GFR 2005, Manual on Policies and Procedures for Purchase of Goods and Manual of Policies and Procedure of Employment of Consultants issued by Ministry of Finance.
3. The revised Scheme of delegation shall supersede all previous orders on delegation with reference to Rule 13 of DFPRs., 1978, including the previous OMs issued on 19.11.2012 and 29.10.2013.
4. This issues with the approval of the AS & FA, NITI Aayog.


(A. S. Sandhu)
Director (Finance)

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ANNEXURE**Delegation of Financial Powers to the Head of the Department, NITI Aayog.**

Sl. No. (A)	Item of Expenditure (B)	Rules applicable & Delegation of Financial Powers to HoD (C)
1.	Contingent & Miscellaneous Expenditure	
1.1	Bicycle	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.
1.2	Conveyance Hire.	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.
1.3	Electric, gas & water charges.	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs..
1.4	Fixtures & Furniture (Purchase & Repair).	Upto ₹ 30.00 lakhs per annum subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column(1) of the annexure to Schedule V of DFPRs. [The exercise of this power shall be subject to such conditions and scales as may be prescribed by the Ministry of Works and Housing]
1.5	Freight and demurrage/ wharfage charges.	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.
1.6	Hire of office furniture, electric fans, heaters, coolers, clocks and call bells.	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.
1.7	Legal charges: (i) Fees to Barristers, Advocates, Pleaders, Arbitrators and Umpires. (ii) Other legal charges (iii) Reimbursement of legal expenses incurred by Govt. servants in cases arising out of their official duties.	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.

Sl. No. (A)	Item of Expenditure (B)	Rules applicable & Delegation of Financial Powers to HoF (C)
1.8	Motor Vehicles: (i) Purchase/ hiring of vehicles (on regular basis). (ii) Replacement hiring in lieu of regular (mature) condemned vehicles. (iii) Replacement hiring in lieu of prematurely condemned vehicles. (iv) Replacement/ purchase in lieu of mature or premature condemned vehicle.	(i) No powers. (ii) Full powers subject to GFR, 2005 & instructions issued from time to time by MoF. (iii) No powers. (iv) Subject to instructions issued by Ministry of Finance from time to time.
	(v) Maintenance, upkeep & repairs of vehicles (vi) Mature & premature condemnation of vehicles	(v) Full powers. (vi) Full powers for mature condemnation. The Deptt. of expenditure has to be approached for premature condemnation.
1.9	Municipal rates and taxes	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.
1.10	Petty works and repairs: (i) Execution of petty works. (ii) Special repairs including sanitary fittings, water supply & electric installations in the building and repairs to such installations. (iii) Repairs and alterations to hired and requisitioned buildings.	(i) Upto ₹ 50,000/- in each case subject to the relevant provisions of GFR, 2005. (ii) Upto ₹ 10,00,000/- in each case for estimates submitted by the CPWD and also executed by the CPWD. (iii) ₹ 50,000/- per annum for <u>non-recurring</u> and ₹ 25,000/- per annum for <u>recurring</u> .
1.11	Postal & Telegraph charges	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.

Sl. No. (A)	Item of Expenditure (B)	Rules applicable & Delegation of Financial Powers to HoD
1.12	Printing & binding	<p>(i) Full powers to HoD in case printing is done in Govt. Press or through D/o Printing subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.</p> <p>(ii) ₹ 5.00 lakh per annum through private party including cost of paper and binding subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.</p>
1.13	Publication: (i) Official publication (ii) Non-official publication	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.
1.14	Repairs to and removal of machinery (where expenditure is not of capital nature)	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.
1.15	Rewards, fees, bonus etc. (other than those granted under service Rules)	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.
1.16	Staff paid from Contingencies	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.
1.17	Purchase of stationery	Upto ₹ 50.00 lakh per annum subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column(1) of the annexure to Schedule V of DFPRs.
1.18	Stores	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.
1.19	Supply of uniforms etc.	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs..

Sl. No.	Items of Expenditure	Rules applicable & Delegation of Financial Powers to HoD
(A)	(B)	(C)
1.20	Telephone/ TV Cable/ DTH connection/ Internet/ Broadband etc. charges	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs. subject to the entitlements.
1.21	Tents & camp furniture	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.
1.22	All office equipments including Typewriters, Electronic Typewriters, Dedicated Word Processors, Intercom equipment, calculators, electronic stencil cutters, Dicta phones, Tape-recorders, photocopiers, copying machine, franking machine, filing & indexing systems etc.	Full powers subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs.]
1.23	Computers: (i) Hardware, Software & Peripherals. (ii) Consumables	(i) Full powers against DGS&D rate contract(s) and up to ₹ 5.00 lakhs in each case for other than DGS&D rate contract (Non-recurring) subject to a ceiling of ₹ 40.00 lakhs per annum and subject to the rules, restrictions or scales mentioned in Column(3) for the items specified in Column (1) of the annexure to Schedule V of DFPRs. (i) Full powers: (a) Against DGS&D rate contract. (b) Other than DGS&D rate contract subject to GFR provisions.
2.	Other items of Contingent Expenditure (not listed above)	Upto ₹ 10.00 lakh per annum.
3.	Outsourcing/ Procurement of services (excluding hiring of manpower).	(i) All AMCs Upto ₹ 5.00 lakh in each case except hiring of manpower. (ii) Any other service falling under outsourcing upto ₹ 1.00 lakh in each case. (iii) All manpower contracts shall require the concurrence of IFD.
4.	Hospitality	(i) Up to ₹ 5.00 lakhs in each case on miscellaneous expenditure including expenditure on refreshment/snacks/meals subject to the prescribed ceiling by Department of Expenditure and further subject to the latest guidelines on economy in government expenditure. (Non-recurring) (ii) Full powers in respect of expenditure on refreshment/snacks/meals subject to prescribed ceilings. (Recurring) and further subject to the latest guidelines on economy in government expenditure.
5.	Payment of subsequent instalment(s) to the contract holder firms/ organizations – Where contract has been finalized with the concurrence of IFD.	Full powers subject to the terms and conditions of contract, including:- (a) At the rate approved for the contract; (b) Upto the quantity for which contract has been approved; (c) Upto the contract value of the contract; (d) For the period of the contract and; (e) Within the budgeted amount.

OFFICE MEMORANDUM

Subject:- Revised Delegation of Financial Powers to the Heads of Departments (HoDs) under Delegation of Financial Power Rules (DFPRs), 1978- amendment regarding.

In continuation of IF Cell's communication of even no. dated 06.06.2016, the Delegation of Financial Powers extended to Heads of Department in the NITI Aayog has been enhanced for the following item of expenditure as under:

S. No.	Item of Expenditure	Rules applicable & Delegation of Financial Powers to HoD	
A	B	C	
	Contingent & Miscellaneous	For	Read As
1.12	Printing and Binding	(ii) Rs.5.00 lakh per annum through private party including cost of paper and binding subject to the rules, restrictions or scales mentioned in Col. (3) of the items specified in Column (1) of Annexure to Schedule-V of DFPRs.	(ii) Rs.8.00 lakh per annum through private party including cost of paper and binding subject to the rules, restrictions or scales mentioned in Col. (3) of the items specified in Column (1) of Annexure to Schedule-V of DFPRs.

2. The delegated financial powers shall continue to be exercised subject to the following condition:-

(i) The codal provisions as laid down in GFR, 2017 and the procedures laid down in orders issued by Ministry of Finance, NITI Aayog and Central Vigilance Commission from time to time shall continue to govern the delegation of financial powers contained in this order.

3. This issues with the approval of the JS & FA, NITI Aayog.



(Sanchita Shukla)
Director (Finance)

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SI No. - 2.2


**Details of Foreign Visits undertaken by the Officers of NITI Aayog including
Members & Vice Chairman from 01.02.2020 to 29.02.2020**

S. NO	Name and designation of the officer	Date of visit	Countries/ Cities visited	Purpose	Estimated expenditure (Amount in Rs)	
					Borne by NITI Aayog	If by Organizer (Name)
1.	Ms. Archana Goyal Gulati, Joint Secretary	17-21 February, 2020	Geneva, Switzerland	To participate in ITU Development Sector, Study Group 1 meeting at ITU HQ in Geneva, Switzerland	1,88,005.00	
2.	Dr. Prem Singh, Adviser	24-27 February, 2020	Singapore	To participate in the Executive Education Programme on "Futures Thinking and Scenario Planning" at Lee Kuan Yew School of Public Policy, Singapore	1,35,690.00	Govt. of Singapore.

**Details of Foreign Visits undertaken by the Officers of NITI Aayog including
Members & Vice Chairman from 01.03.2020 to 31.03.2020**

S. NO	Name and designation of the officer	Date of visit	Countries/ Cities visited	Purpose	Estimated expenditure (Amount in Rs)	
					Borne by NITI Aayog	If by Organizer (Name)
1.	Ms. Sakshi Khurana, Research Assistant	2-6 March, 2020	UK	To participate in the UK Study Tour on Skills, February 2020 in UK	0.00	DFID

Note: There has been no foreign visit since April, 2020 in the current financial ^{year} till date, due to COVID Pandemic situation.


(S.K. Sadhu)
Deputy Secretary to the Govt. of India

Sl. No. 2, 4

Annexure – PPP - 2

2, 4, 2

**Payment made to the Legal and Technical Consultants of PAMD/PPP Vertical,
NITI Aayog During 2019-20**

Sl. No.	Date of Payment	Name of the Consultant	Amount in Rs.
1	20.5.2019	M/s HSA Advocates	200,000
		M/s PKA Advocates	1,000,000
		Lion Engineering Consultants	1,440,000
		a'XYKno Capital Services Pvt. Ltd.	1,680,000
2	14.8.2019	a'XYKno Capital Services Pvt. Ltd.	80,000
3	13.9.2019	M/s DSK Legal	400,000
4	1.10.2019	M/s L&L Partners	800,000
5	26.11.2019	M/s PKA Advocates	300,000
		M/s DSK Legal	1,600,000
6	24.12.2019	M/s L&L Partners	800,000
7	5.3.2020	Lion Engineering Consultants	1,760,000
		a'XYKno Capital Services Pvt. Ltd.	1,848,345
8	11.3.2020	M/s PKA Advocates	100,000
		M/s L&L Partners	400,000
		M/s SAM & Co.	800,000
		M/s HSA Advocates	500,000
9	17.3.2020	Lion Engineering Consultants	256,376
		a'XYKno Capital Services Pvt. Ltd.	2,352,444
Total (2019-20)			16,317,165

Annexure – PPP – 3

Empanelment of Law Firms with NITI Aayog (PPP Vertical)		
Tender ID	Name of Work	Names of Selected Applicants
2019_NITIA_443691_1	Drafting of model concession agreements, review of concession documents received from Ministries / Government Departments and providing comments thereon, and other related legal services.	1. Cyril Amarchand Mangaldas Advocates and Solicitors 2. DSK Legal Advocates and Solicitors 3. Luthra & Luthra Partners 4. Shardul Amarchand Mangaldas Advocates and Solicitors