

A-12026/3/2021-AdminI
GOVERNMENT OF INDIA
NITI AAYOG

NITI Bhawan, Sansad Marg,
New Delhi, Dated: 1st April, 2022

NITI Aayog requires the services of suitable officers for **02 posts of Senior Adviser/Adviser** in following areas-

a) **Industrial Policy and Foreign Investments**

b) **Water Resources Area**

in Knowledge and Innovation Hub (KIH), NITI Aayog on Promotion/Deputation (including short-term contract) basis. The details are as under:-

1. **Pay and Tenure :**

Name of the Post	Level and Pay Matrix for Deputation (ISTC)	Period of Deputation
Senior Adviser	Level-15 : Rs. 182200-224100	05 years
Adviser	Level-14: Rs 144200- 218200	

2. **Educational Qualifications, Age and Experience.**

Essential Educational Qualifications (For Both the Areas) : Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognized University or Passed in Sections A and B of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years)

Desirable Educational Qualifications (Only for Water Resources Area): Master's Degree in Water Resources Area.

2.1 **Age and Experience:**

Age limit (for deputation)	Minimum post qualification experience in Years
Not more than 58 years. (As on closing date of receipt of applications)	a) 18 years for Sr. Adviser b) 15 years for Adviser (which shall include upto 3 years for Ph.D. provided no work experience is counted during those 3 years) in formulation, appraisal, execution/ implementation, research, monitoring and evaluation of policy, programme or projects)

- 2.2 **Promotion:** The departmental Advisers/Joint Advisers in Level 14/Level 13 of the Pay Matrix with three years of regular service in the grade rendered after appointment thereto on a regular basis and possessing the educational qualification as prescribed in Para2 and successful completion of 2-4 weeks of training in the relevant field as specified by NITI Aayog will also be considered along with outsiders. If a Departmental Adviser/Joint Adviser is selected for appointment to the post, it will be treated as having filled by promotion.

- 2.3 **Deputation (including short-term contract):** From amongst Officers under the Central Government or State Governments or Union territory, Administrations (including their attached and subordinate offices) or Universities or Recognised Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organisations and other Non-Government Bodies who possess the following:-

Name of the post	Grades from which deputation/transfer to be made
Senior Adviser	(i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with three years regular service in Level — 14 in Pay Matrix and possessing the educational qualifications and experience as mentioned in Para-2.
Adviser	(i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with three years regular service in Level — 13 in Pay Matrix and possessing the educational qualifications and experience as mentioned in Para-2.

Note: Other Terms and conditions of Deputation will be as per DOP&T Guidelines and Circulars issued from time to time and amended up to date.

3. **Job Description:** Please see Annexure-I.
4. **Mode of Application :-** The application, along with the following documents, may be forwarded, through proper channel, in the prescribed proforma (Appendix-I) duly signed by the candidate and countersigned by the Head of Office or any other officer authorized to sign, to 'The Under Secretary (Admn.-IA), NITI Aayog, Room No.418, NITI Bhavan, Sansad Marg, New Delhi-110001' within 45 days from the date of publication of this advertisement in Employment News. :-

- Up-to-date Confidential Report / APAR Dossier of the candidate concerned or photocopies of the Annual Confidential / Annual Performance Appraisal Reports of the candidate for the latest available five years (duly attested);
- Vigilance clearance in the prescribed detailed format signed by CVO of the department/organization; and
- Integrity Certificate signed by an Officer of the rank of Deputy Secretary or above.

NOTE :- Incomplete applications or applications without the supporting documents will be summarily rejected & no communication will be made/entertained in this regard.

(G. Nagarajan)
Under Secretary to the Govt. of India
Tel: 23096812

Senior Adviser/Adviser (Industrial Policy and Foreign Investments)

He/she will be responsible for the policy formulation and long term strategy relating to entire Industrial sector viz. policies for industrial, including enhance manufacturing, exports and imports, promotion of e-commerce sector, industrial incentives framework, investment promotion including foreign direct investment, technical advances and technology transfer with a view to help India assume a role of leadership in international trade organizations commensurate with India's growing importance. Undertaking and /or managing policy research and evidence-based analysis; organizing meetings and workshops sharing knowledge, experience and best practices; building consensus among stake holders and advocacy towards reforms in the Industrial sector. Analyze and provide inputs in respect of various Cabinet Notes, SFC/EFC Notes, DIB/PIB/PPRID proposals and any other issues received from line Ministries. He/she will be responsible for all matters relating to manufacturing sector and Foreign Investments areas in India and any other matters assigned by the superiors.

Senior Adviser/Adviser (Water Resources)

He/she will be responsible for formulation of policies & long-term strategies and directions & advisories to harness the Water Resources potential of India, including Irrigation, Drinking Water, River valley projects, Interlinking of Rivers and Waste Water reuse; Promotion of research and development to achieve excellence in water resources management; Assistance in development of strategy for Flood Control & Anti-Erosion works, Command Area Development works and Rejuvenation of Water bodies; Examination of DPRs related to irrigation, drinking water schemes and sanitation, and furnishing comments on technical and financial feasibility; Examination of proposals for external assistance in water resources sector; Impact analysis of water sector reforms, identifying areas requiring special attention, undertaking resources management initiatives especially with the use of Artificial Intelligence; Devising outcome based plans for maintenance of quality and efficient use of water resources to match with the growing demands on this precious natural resource of the country; Analyze and provide inputs in respect of various Cabinet Notes, SFC/EFC Notes and any other issues received from line Ministries; Dealing with all matters relating to Water Resources sector in India; and any other matters assigned by the superiors.

APPENDIX -I

PROFORMA OF APPLICATION FOR THE POST SR. ADVISER/ADVISER
[FOR DEPUTATION (INCLUDING SHORT-TERM CONTRACT)]

POST APPLIED FOR: **Sr. Adviser/Adviser**

Preferred Area:

PHOTO

1.	Name & Address (in Block Letters)				
	Mobile No				
	E-mail id				
2.	Date of Birth (in Christian era)				
3.	i)Date of entry into service				
	ii.) Date of retirement under the Central /State Government Rules				
4.	Educational Qualifications				
	Degree/Diploma / Certificate	University/Board	Main Subjects	Month & Year of Passing	% Marks/ Division
i)					
ii)					
iii)					

(Add rows if required)

5.	Whether qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)			
	Qualification/Experience Required as mentioned in the advertisement/ vacancy circular		Qualification/experience possessed by the officer	
	Essential			
	a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with 3 years regular service in Level – 14 in Pay Matrix and	Pay Level	Since date	
	b) Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognized University or Passed in Sections A and B of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years)	Degree with main subjects	University	Month & Year of passing
	c) Minimum 18 years' experience (which shall include up to 3 years for Ph.D. provided no work experience is counted during those 3 years) in formulation, appraisal, execution/ implementation, research, monitoring and evaluation of policy, programme or projects years (Please furnish details at Sl No. 7 below)		
	Desirable : (Only Applicable if you are applying for Sr. Adviser/Adviser (Water Resources)) Master's Degree in Water Resources Area	Degree with main subjects	University	Month & Year of passing
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.			

7. Details of Employment, in chronological order:

Sl No	Office/ Institution	Post held on regular basis / Name of Employer	From (date)	To (date)	*Pay Matrix and Pay Level of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

*** Important:** Pay Matrix and Pay Level granted under ACP/MACP/NFU are personal to the officer and therefore, should not be mentioned. Only Pay Matrix and Pay Level of the post held on regular basis to be mentioned. Details of ACP/MACP/NFU with present Pay Matrix and pay Level where such benefits have been drawn by the candidate, may be indicated below:

Office/ Institution	Pay Matrix and Pay Level drawn under ACP/MACP Scheme/NFU basis	From (date)	To (date)

8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9.	In case the present employment is held on deputation/contract basis, please state -			
	a) The date of Initial Appointment	b) Period of appointment on deputation/contract	c) Name of the present office/ organisation to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1	Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance Vigilance Clearance and Integrity certificate.			
9.2	Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/organisation			
10.	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.			
11.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column			

	a) Central Government	
	b) State Government	
	c) Autonomous Organization	
	d) Government undertaking	
	e) Universities	
	f) Others (please specify)	
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
14.	Total emoluments per month now drawn	
	Basis Pay in the pay level	Total Emoluments
15.	In case the applicant belongs to an Organisation which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organisation showing the following details may be enclosed	
	Basic Pay with scale of pay and rate of increment	Dearness pay/interim relief/other Allowances etc (with break-up details)
		Total Emoluments
16.A	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) Work experience over and above prescribed in the Vacancy Circular/Advertisement)	
16.B	Achievements: The candidates are requested to indicate information with regard to; i) Research publications and reports and special projects ii) Awards/Scholarships/Official Appreciation Affiliation with the professional bodies/institutions/ societies and; iii) Patents registered in own name or achieved for the organization iv) Any research/ innovative measure involving official recognition v) Any other information. (Note: Enclose a separate sheet if the space is	

	insufficient.)	
17.	Please state whether you are applying for deputation (ISTC).	
18	Whether belongs to SC/ST/OBC? If yes, specify.	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the *Curriculum Vitae* duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having bearing on my selection has been suppressed/withheld.

Place :

(SIGNATURE OF THE CANDIDATE)

Date :

Address:

Certification by the Employer/Cadre Controlling Authority

No.

Date:

The above entries have been verified from the records available in this office and found correct. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. In the event of selection of candidate for the post of Senior Adviser/Adviser he/ she will be relieved of to join NITI Aayog for his/her new assignment within 30 days on receipt of the communication from NITI Aayog.

2. The requisite certificates/ documents viz (i) vigilance clearance in the prescribed format duly signed by the CVO; (ii) Integrity Certificate [proforma attached] duly signed by an Officer of the rank of Deputy Secretary or above; and (iii) his/ her CR/APAR Dossier in original or photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above, are enclosed.

Countersigned_____

Name & Designation_____

(Employer/ Cadre Controlling Authority with Seal)

Date:

PROFORMA FOR SEEKING VIGILANCE CLEARANCE
(to be signed by CVO)

Particulars in respect of the Officer for whom Vigilance Clearance is being obtained.

1.	Name of Officer				
2.	Father's Name				
3.	Date of Birth				
4.	Date of Retirement				
5.	Date of entry into Service				
6.	Service to which the officer belongs (Batch/Year/Cadre)				
7.	Position held (During the preceding ten years)				
Sl. No	Organization	Designation & Place of Posting	Admn./Nodal Ministry /Department	From	To
8.	Whether the officer has been placed on the agreed list or list of officers of doubtful integrity, If yes, full details to be given.				
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so what result.				
10.	Whether any punishment was awarded to the officer during the last 10 years. If so, the date of imposition and details of the penalty.				
11.	Is any Disciplinary / Criminal Proceedings / Charge Sheet pending against the officer. [If so, details to be furnished – including reference no., if any, of the commission]				
12.	Is any action contemplated against the officer as on date (if so, the details to be furnished)				
13.	Reason for obtaining vigilance clearance				
14.	Whether IPR for the latest year has been submitted Year and Status (Yes/No).				

Signature
Designation :Chief Vigilance Officer
Seal of the Officer

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./ Shri/ Smt./Ms. _____, _____ who has applied for the post Senior Adviser/Adviser on Deputation (ISTC)/Promotion basis, it is certified that his/ her integrity is beyond doubt.

**[To be signed by an Officer of the rank of
Deputy Secretary or above]**

Name & Office Seal :

Date :