

No.A-12026/6/2022-Admn.IA
GOVERNMENT OF INDIA
NITI AAYOG

NITI Bhawan, Sansad Marg,
New Delhi the 25th August, 2022

NITI Aayog requires the services of suitable officer for appointment to **01 post of Senior Lead (Senior Adviser) / Lead (Adviser) in the Sustainable Development Goals Area of Flexi Pool** of NITI Aayog, by Deputation (including short-term contract) / Contract basis. The details are as under:-

1. Pay:

Sl No	Name of the posts	Level and Pay Matrix for Deputation (ISTC)	Consolidated Pay for contractual appointment**
1.	Senior Lead (Senior Adviser)	Level-15 : Rs. 182200-224100	Rs. 330000
2.	Lead (Adviser)	Level-14 : Rs. 144200-218200	Rs. 265000

** Officers appointed on contract basis would not be entitled to residential accommodation, official transport, leave encashment or any other allowances/facilities as admissible to a regular government employee. Leave rules applicable to a regular Government employee will not be applicable to a contractual appointee. However, a contractual appointee will be entitled to 8 days leave on pro-rata basis in a calendar year.*

2. Educational Qualifications, Age and Experience:

2.1 Essential Educational Qualification:

Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognized University or Passed in Sections A and B of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years).

2.2 Desirable Educational Qualification:

Master's degree in Economics, Statistics, Social Sciences, International Development or related fields.

2.3 Age and Experience:

Age and post essential qualification experience (which shall include up to 03 years for Ph.D. provided no work experience is counted during those 03 years) in formulation, appraisal, execution / implementation, research, monitoring and evaluation of policy, programme or projects is required as per following table:

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Sl No	Name of the post	Age (for contractual appointment)	Minimum post qualification experience in years**
1.	Senior Lead (Senior Adviser)	Not less than 40 years but not exceeding 52 years	18
2.	Lead (Adviser)	Not less than 35 years but not exceeding 50 years	15

** Age and experience shall be counted as on the last date of receipt of the application.

3. **ELIGIBILITY CONDITIONS (As on Closing Date):**

3.1 Deputation (including short-term contract): From amongst Officers under the Central Government or State Governments or Union territory Administrations (including their attached and subordinate offices) or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations; who are –

Sl No	Name of the posts	Grades from which deputation/transfer to be made
1	Senior Lead (Senior Adviser)	a. (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with three years regular service in Level – 14 in Pay Matrix and b. possessing the educational qualifications and experience as mentioned in Para-2.
2	Lead (Adviser)	a. (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with two years regular service in Level – 13A in Pay Matrix iii) with three years regular service in Level – 13 in Pay Matrix and b. possessing the educational qualifications and experience as mentioned in Para-2.

Note: Terms and conditions of Deputation for Government/Public Sector employees will be as per DOP&T Guidelines and Circulars issued from time to time and amended up to date.

3.2 Contract: Individuals working at comparable levels in Private Sector Companies, Consultancy Organisations, International / Multinational Organisations and possessing the essential educational qualifications, age and experience as mentioned in Para-2.

Contd...

3.3. General Conditions of Service for contractual appointees:

- All appointees shall be deemed to be Public Servants for the purpose of the CCS (Conduct) Rules and such other Statutes as notified by the Government from time to time. Those recruited on contract basis have to execute an agreement as per Annexure-I. The employment contract can be terminated by either side with a minimum notice period of one month or pay in lieu thereof.
- No person shall be appointed on Contract unless he/she is declared medically fit by a Medical Board to be constituted by the Central Government for this purpose unless he/she has already been declared fit by an equivalent authority.
- In the event of the death, injury or illness of the officer appointed on Contract which is attributable to the performance of services on behalf of NITI Aayog under the terms of the Contract while the officer is traveling at NITI Aayog expense or is performing any services under the Contract in any of the offices or premises of NITI Aayog or Government of India, the Officer or the Officer's dependents, as appropriate, shall not be entitled to any compensation.
- Candidates selected on Contract will be required to execute an agreement as per **Annexure-I**.

4. CRUCIAL DATE FOR DETERMINING ELIGIBILITY :

The crucial date for determining the eligibility will be the last date of receipt of applications i.e. 45 days from the date of publication of our advertisement in the Employment News.

5. AGE LIMIT (AS ON CLOSING DATE FOR RECEIPT OF APPLICATIONS):

For appointment by deputation (including short-term contract) for the post of Senior Lead (Sr. Adviser) / Lead (Adviser) age shall not be exceeding 58 years as on the closing date for receipt of applications. Age limit for contractual appointment is given in table under Para-2.3.

6. DESCRIPTION ABOUT THE POST :

Please see Annexure - II

7. PERIOD OF DEPUTATION (including short term contract)/Contract:

Initially up to 3 years, which can be extended up to 5 years, depending on the requirements or till the age of 60 years, whichever is earlier.

Contd...

8. **GENERAL CONDITIONS:**

- i) Candidates working in Central Government or State Government Departments or Union Territory Administrations or Universities or Recognized Research Institutions or Public Undertakings or Semi Government or Statutory or Autonomous Organisations and other Non-Government Bodies should apply in appropriate proforma through proper channel.
- ii) It may also be taken note of that in terms of DoPT's O.M. No. 27/2/2009-EO (SM.II) dated 16.7.2009 read with O.M. No.9/23/2014-EO(SM-II) dated 22.8.2017, a candidate once applied for being considered and he/she is considered and selected by the **Appointments Committee of Cabinet (ACC)**, ordinarily, he/she should not decline the appointment and if he/she declines the appointment, he/she will be liable for action as per aforesaid OMs.
- iii) Candidates will need to produce proof of the details furnished in their applications as and when required.
- iv) Only Indian Nationals need to apply.
- v) No TA/DA will be paid for attending the personal talk.
- vi) Canvassing in any form will be a disqualification.
- vii) The prescribed essential qualifications as indicated in para-2 are the minimum and the mere possession of the same does not entail candidates to be called for interview.

9. **Mode of Application :-**

- (A) **For candidates, who are applying on contract basis** (i.e. candidates from Non-Government bodies/private organisations) :-

Applicants, submitting applications for contractual appointments, are required to fill the online application form on the website of NITI Aayog on the link provided under <http://niti.gov.in/career/vacancy-circular>. Candidates are advised to read carefully the instructions (Annexure-III) before filling up the online application.

They are also required to upload **self-attested supporting documents** as sought in the online application form.

- (B) **For Candidates, who are applying on deputation** (i.e. candidates from Central Government or State Government Departments or Union Territory Administrations or Universities or Recognized Research Institutions or Public Undertakings or Semi Government or Statutory or Autonomous Organisations) :-

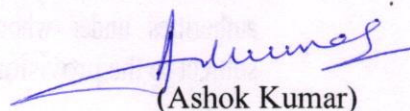
The application, along with the following documents, in respect of the candidates who fulfil the eligibility conditions and who can be spared for taking up the assignment within one month of the intimation of selection, may be forwarded, through proper channel, in the prescribed proforma (Appendix-I in case of Senior Lead (Senior Adviser) and Appendix-II in case of Lead (Adviser) duly signed by the candidate and countersigned by the Head of Office or any other officer authorized to sign to 'The Under Secretary (Admn.-IA), NITI Aayog, Room No.418, NITI Bhavan, Sansad Marg, New Delhi-110 001' **within 45 days from the date of publication of this advertisement in 'Employment News'**. The applications should be sent in

an envelope superscribed 'Application for the post of Senior Lead (Senior Adviser) or Lead (Adviser) (Flexi Pool) in the NITI Aayog' :-

- (i) Up-to-date Confidential Report / APAR Dossier of the candidate concerned or photocopies of the Annual Confidential / Annual Performance Appraisal Reports of the candidate for the latest available five years (duly attested);
- (ii) Vigilance clearance in the prescribed detailed format signed by CVO of the department / organization; and
- (iii) Integrity Certificate signed by an Officer of the rank of Deputy Secretary or above.

NOTE :-

Incomplete applications or applications without the supporting documents will be summarily rejected & no communication will be made / entertained in this regard.


(Ashok Kumar)

Under Secretary to the Govt. of India

Tel: 23042685

23042685

AGREEMENT

ARTICLES OF AGREEMENT made this _____ day of Two Thousand and Twenty One BETWEEN _____ son of / daughter of _____ at present residing at _____ Here in after referred to as party of the first part and the PRESIDENT OF INDIA (HEREINAFTER CALLED "THE Government") of the second part.

WHEREAS it has been agreed between the parties that the party of the first part shall be appointed as _____ with effect from the _____ for a period of _____ or until further orders on contract basis on the terms and conditions herein contained.

NOW THESE PRESENTS WITNESSETH AND THE PARTIES HERETO RESPECTIVELY AGREE AS FOLLOWS;

1. The Government has agreed to engage the party of the first part and the party of the first part has agreed to serve the Government as _____ in the NITI Aayog with effect from the forenoon of _____ for a period of _____ years or until further orders, whichever is earlier, on contract basis on the terms and conditions herein contained. The party of the first part shall submit himself to the orders of the Government and of the officers and authorities under whom he may from time to time be placed by the Government and shall remain in the service subject to the provisions herein contained.

2. The party of the first part shall devote his whole time to his duties and shall, whenever required, proceed to any part in or outside India and perform such duties as may be assigned to him by the Government.

3. The appointment of the party of the first part as _____ in the NITI Aayog shall continue for a period of _____ or until further orders of the Government, whichever is earlier, subject to the provisions contained in the following clause 4.

4. The service of the party of the first part may be terminated by giving one calendar month notice in writing any time during the terms of the appointment under this agreement either by the party of the first part to the Government or by the Government or its authorized officer to the party of the first part without assigning any reasons whatsoever.

5. Remuneration:

i. The party of the first part shall, from the forenoon of _____ receive a consolidated monthly pay of Rs. _____ **(Rupees only).**

ii. The party of the first part shall not be entitled to a residential accommodation, official transport, leave encashment or any other allowances as admissible to a regular Government employee. Leave rules applicable to a regular Government employee will not be applicable to a Contractual appointee. I-However a contractual appointee will be entitled to 8 days' leave on a pro-rata basis in a calendar year.

6. If the party of the first part is required to travel in the interest of the public service, he shall be entitled to traveling allowance on the scale provided for in the rules supplementary to the Fundamental rules framed by the Government from time to time in force and applicable to the officers of his class.

7. In the event of the death, injury or illness of the officer appointed on Contract which is attributable to the performance of services on behalf of NITI Aayog under the terms of the Contract while the officer is traveling at NITI Aayog expense or is performing any services under the Contract in any of the offices or premises of NITI Aayog or Government of India, the Officer or the Officer's dependents, as appropriate, shall not be entitled to any compensation.

8. The party of the first part will not be allowed to join any retirement scheme of the Government of India.

9. In respect of any matter relating to the conduct, discipline and other conditions of service and in respect of which no provisions has been made in this agreement, the provisions of the C.C.S. (Conduct) Rules, 1964 and C.C.S. (C.C.A.) Rules 1965, or any other rules made or deemed to be made under article 309 or contained under article 313 of the constitution shall apply to the party of the first part to the extent to which they are applicable to the service hereby provided for and the decision of the Government as to their applicability shall be final.

10. The stamp duty payable on this agreement shall be borne by the Government.

IN WITNESS WHEREOF the party of the first part and Second part have hereunto set and subscribed their respective hands the day, the month and year first above written.

Executed by
at New Delhi

in the presence of:-

"Witness (1)

Witness (2)

Name:

Designation

Address

Executed for and on behalf of the

President of India by _____

At New Delhi in the presence of :

Witness (1)

Witness (2)

Name:

Designation:

Address:

Annexure-II

Job Description of Sr. Lead (Senior Adviser) / Lead (Adviser) (Sustainable Development Goals)

Sr. Lead/Lead (Sustainable Development Goals) will head the SDG Vertical in NITI Aayog and will be responsible for :-

- (i) Overseeing the adoption and monitoring of the Sustainable Development Goals in the country.
- (ii) monitoring the progress achieved under the SDG framework at the global, national, and sub-national levels;
- (iii) preparing India's Voluntary National Review (VNR) at the High-Level Political Forum (HLPF) on Sustainable Development for presentation at the United Nations;
- (iv) developing the SDG India Index and Dashboard, the official and principal SDG progress monitoring tool of the country, for national and sub-national progress monitoring;
- (v) working closely with the State/UT Governments and support them in a range of initiatives for SDG localisation, including the State and District Indicator Frameworks, review mechanisms, and capacity building;
- (vi) driving initiatives to improve the participation of the private sector in SDG efforts through SDG Investor Map and private sector integration for SDGs;
- (vii) estimating the cost to achieve the SDGs and developing and implementing the tools to attract finance and investments for the timely achievement of the ambitious targets under the framework through an online platform to facilitate investments;
- (viii) steering the development of India's national Multidimensional Poverty Index (MPI) and the reform action plan to reduce multidimensional poverty with a view to raising the stakes on accelerated multidimensional poverty reduction so as to target ending poverty in all its forms;
- (ix) Analyse and provide inputs in respect of various Cabinet Notes, SFC/EFC Notes and any other issues received from line Ministries. Liaise, develop and maintain working relations with other Divisions, line Ministries, State Governments and UTs.
- (x) Any other work assigned by the superiors from time to time.

APPENDIX -I

PROFORMA OF APPLICATION FOR THE POST OF SENIOR LEAD (SENIOR ADVISER)
(Flexi Pool)
[FOR DEPUTATION (INCLUDING SHORT-TERM CONTRACT)/CONTRACT BASIS]

POST APPLIED FOR: **Senior Lead (Senior Adviser)**
Vertical /Area: **SUSTAINABLE DEVELOPMENT GOALS (SDG)**

PHOTO

1.	Name & Address (in Block Letters)				
	Mobile No				
	E-mail id				
2.	Date of Birth (in Christian era)				
3.	i)Date of entry into service				
	ii.) Date of retirement under the Central /State Government Rules				
4.	Educational Qualifications				
	Degree/Diploma/ Certificate	University/Board	Main Subjects	Month & Year Passing	% Marks/ Division
	i)				
	ii)				
iii)					

(Add rows if required)

5.	Whether qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)				
	Qualification/Experience Required as mentioned in the advertisement/ vacancy circular	Qualification/experience possessed by the officer			
	Essential				
	a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with 3 years regular service in Level – 14 in Pay Matrix and	Pay Level		Since date	
	b) Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognized University or Passed in Sections A and B of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years)	Degree with main subjects	University	Month & Year of passing	
	c) Minimum 18 years' experience (which shall include up to 3 years for Ph.D. provided no work experience is counted during those 3 years) in formulation, appraisal, execution/ implementation, research, monitoring and evaluation of policy, programme or projects years (Please furnish details at Sl No. 7 below)			
	Desirable : Master's degree in Economics, Statistics, Social Sciences, International Development or related fields.	Degree with main subjects	University	Month & Year of passing	
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.				

7. Details of Employment, in chronological order:

Sl No	Office/ Institution	Post held on regular basis / Name of Employer	From (date)	To (date)	*Pay Matrix and Pay Level of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

* **Important:** Pay Matrix and Pay Level granted under ACP/MACP/NFU are personal to the officer and therefore, should not be mentioned. Only Pay Matrix and Pay Level of the post held on regular basis to be mentioned. Details of ACP/MACP/NFU with present Pay Matrix and pay Level where such benefits have been drawn by the candidate, may be indicated below:

Office/ Institution	Pay Matrix and Pay Level drawn under ACP/MACP Scheme/NFU basis	From (date)	To (date)

8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9.	In case the present employment is held on deputation/contract basis, please state -			
	a) The date of Initial Appointment	b) Period of appointment on deputation/contract	c) Name of the present office/ organisation to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1	Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance Vigilance Clearance and Integrity certificate.			
9.2	Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/organisation			

10.	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.		
11.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column		
	a) Central Government		
	b) State Government		
	c) Autonomous Organization		
	d) Government undertaking		
	e) Universities		
	f) Others (please specify)		
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14.	Total emoluments per month now drawn		
	Basis Pay in the pay level	Total Emoluments	
15.	In case the applicant belongs to an Organisation which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organisation showing the following details may be enclosed		
	Basic Pay with scale of pay and rate of increment	Dearness pay/interim relief/other Allowances etc (with break-up details)	Total Emoluments
16.A	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) Work experience over and above prescribed in the Vacancy Circular/Advertisement)		
16.B	Achievements: The candidates are requested to indicate information with regard to; i) Research publications and reports and special projects		

	ii) Awards/Scholarships/Official Appreciation Affiliation with the professional bodies/institutions/ societies and; iii) Patents registered in own name or achieved for the organization iv) Any research/ innovative measure involving official recognition v) Any other information. (Note: Enclose a separate sheet if the space is insufficient.)	
17.	Please state whether you are applying for deputation (ISTC).	
18	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the *Curriculum Vitae* duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having bearing on my selection has been suppressed/withheld.

Place :

(SIGNATURE OF THE CANDIDATE)

Date :

Address:

Certification by the Employer/Cadre Controlling Authority

No.

Date:

The above entries have been verified from the records available in this office and found correct. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. In the event of selection of candidate for the post of Senior Lead (Senior Adviser) or Lead (Adviser), he/ she will be relieved of to join NITI Aayog for his/her new assignment within 30 days on receipt of the communication from the NITI Aayog.

2. The requisite certificates/ documents viz (i) vigilance clearance in the prescribed format duly signed by the CVO; (ii) Integrity Certificate [proforma attached] duly signed by an Officer of the rank of Deputy Secretary or above; and (iii) his/ her CR/APAR Dossier in original or photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above, are enclosed.

Countersigned_____

Name & Designation_____

(Employer/ Cadre Controlling Authority with Seal)

Date:

PROFORMA FOR SEEKING VIGILANCE CLEARANCE
(to be signed by CVO)

Particulars in respect of the Officer for whom Vigilance Clearance is being obtained.

1.	Name of Officer				
2.	Father's Name				
3.	Date of Birth				
4.	Date of Retirement				
5.	Date of entry into Service				
6.	Service to which the officer belongs (Batch/Year/Cadre)				
7.	Position held (During the preceding ten years)				
Sl. No	Organization	Designation & Place of Posting	Admn./Nodal Ministry /Department	From	To
8.	Whether the officer has been placed on the agreed list or list of officers of doubtful integrity, If yes, full details to be given.				
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so what result.				
10.	Whether any punishment was awarded to the officer during the last 10 years. If so, the date of imposition and details of the penalty.				
11.	Is any Disciplinary / Criminal Proceedings / Charge Sheet pending against the officer. [If so, details to be furnished – including reference no., if any, of the commission]				
12.	Is any action contemplated against the officer as on date (if so, the details to be furnished)				
13.	Reason for obtaining vigilance clearance				
14.	Whether IPR for the latest year has been submitted Year and Status (Yes/No).				

Signature

Designation : Chief Vigilance Officer

Seal of the Officer

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./ Shri/ Smt./Ms. _____, _____ who has applied for the post of Senior Lead (Senior Adviser) / Lead(Adviser) in the NITI Aayog on Deputation (ISTC)/contract basis, it is certified that his/ her integrity is beyond doubt.

**[To be signed by an Officer of the rank of
Deputy Secretary or above]**

Name & Office Seal :

Date :

APPENDIX -II

PROFORMA OF APPLICATION FOR THE POST OF LEAD(Adviser) (Flexi Pool)
[FOR DEPUTATION (INCLUDING SHORT-TERM CONTRACT)/CONTRACT BASIS]

POST APPLIED FOR: **Lead(Adviser)**

Preferred Vertical /Area: **SUSTAINABLE DEVELOPMENT GOALS (SDG)**

PHOTO

1.	Name & Address (in Block Letters)				
	Mobile No				
	E-mail id				
2.	Date of Birth (in Christian era)				
3.	i) Date of entry into service				
	ii.) Date of retirement under the Central /State Government Rules				
4.	Educational Qualifications				
	Degree/Diplom a/ Certificate	University/Board	Main Subjects	Month & Year of Passing	% Marks/ Division
i)					
ii)					
iii)					

(Add rows if required)

5.	Whether qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)				
Qualification/Experience Required as mentioned in the advertisement/ vacancy circular		Qualification/experience possessed by the officer			
Essential					
a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with 2 years regular service in Level – 13 A in Pay Matrix and (iii) with 3 years regular service in Level – 13 in Pay Matrix and		Pay Level		Since date	
b) Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognized University or Passed in Sections A and B of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years)		Degree with main subjects	University	Month & Year of passing	
c) Minimum 15 years' experience (which shall include up to 3 years for Ph.D. provided no work experience is counted during those 3 years) in formulation, appraisal, execution/ implementation, research, monitoring and evaluation of policy, programme or projects	 years (Please furnish details at Sl No. 7 below)			
Desirable: Master's degree in Economics, Statistics, Social Sciences, International Development or related fields.		Degree with main subjects	University	Month & Year of passing	
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.				

7. Details of Employment, in chronological order:

Sl No	Office/ Institution	Post held on regular basis / Name of Employer	From (date)	To (date)	*Pay Matrix and Pay Level of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

* **Important:** Pay Matrix and Pay Level granted under ACP/MACP/NFU are personal to the officer and therefore, should not be mentioned. Only Pay Matrix and Pay Level of the post held on regular basis to be mentioned. Details of ACP/MACP/NFU with present Pay Matrix and pay Level where such benefits have been drawn by the candidate, may be indicated below:

Office/ Institution	Pay Matrix and Pay Level drawn under ACP/MACP Scheme/NFU basis	From (date)	To (date)

8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9.	In case the present employment is held on deputation/contract basis, please state -			
	a) The date of Initial Appointment	b) Period of appointment on deputation/contract	c) Name of the present office/ organisation to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1	Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance Vigilance Clearance and Integrity certificate.			
9.2	Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/organisation			
10.	If any post held on deputation in the past by the			

	applicant, date of return from the last deputation and other details.		
11.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)		
	a) Central Government		
	b) State Government		
	c) Autonomous Organization		
	d) Government undertaking		
	e) Universities		
	f) Others (please specify)		
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14.	Total emoluments per month now drawn		
	Basis Pay in the pay level	Total Emoluments	
15.	In case the applicant belongs to an Organisation which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organisation showing the following details may be enclosed		
	Basic Pay with scale of pay and rate of increment	Dearness pay/interim relief/other Allowances etc (with break-up details)	Total Emoluments
16.A	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) Work experience over and above prescribed in the Vacancy Circular/Advertisement)		
16.B	Achievements: The candidates are requested to indicate information with regard to; i) Research publications and reports and special projects ii) Awards/Scholarships/Official Appreciation Affiliation with the professional bodies/institutions/ societies and;		

	iii) Patents registered in own name or achieved for the organization iv) Any research/ innovative measure involving official recognition v) Any other information. (Note: Enclose a separate sheet if the space is insufficient.)	
17.	Please state whether you are applying for deputation (ISTC).	
18	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the *Curriculum Vitae* duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having bearing on my selection has been suppressed/withheld.

Place :

(SIGNATURE OF THE CANDIDATE)

Date :

Address:

Certification by the Employer/Cadre Controlling Authority

No.

Date:

The above entries have been verified from the records available in this office and found correct. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. In the event of selection of candidate for the post of Senior Lead (Senior Adviser) or Lead (Adviser), he/ she will be relieved of to join NITI Aayog for his/her new assignment within 30 days on receipt of the communication from the NITI Aayog.

2. The requisite certificates/ documents viz (i) vigilance clearance in the prescribed format duly signed by the CVO; (ii) Integrity Certificate [proforma attached] duly signed by an Officer of the rank of Deputy Secretary or above; and (iii) his/ her CR/APAR Dossier in original or photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above, are enclosed.

Countersigned_____

Name & Designation_____

(Employer/ Cadre Controlling Authority with Seal)

Date:

PROFORMA FOR SEEKING VIGILANCE CLEARANCE
(to be signed by CVO)

Particulars in respect of the Officer for whom Vigilance Clearance is being obtained.

1.	Name of Officer				
2.	Father's Name				
3.	Date of Birth				
4.	Date of Retirement				
5.	Date of entry into Service				
6.	Service to which the officer belongs (Batch/Year/Cadre)				
7.	Position held (During the preceding ten years)				
Sl. No	Organization	Designation & Place of Posting	Admn./Nodal Ministry /Department	From	To
8.	Whether the officer has been placed on the agreed list or list of officers of doubtful integrity, If yes, full details to be given.				
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so what result.				
10.	Whether any punishment was awarded to the officer during the last 10 years. If so, the date of imposition and details of the penalty.				
11.	Is any Disciplinary / Criminal Proceedings / Charge Sheet pending against the officer. [If so, details to be furnished – including reference no., if any, of the commission]				
12.	Is any action contemplated against the officer as on date (if so, the details to be furnished)				
13.	Reason for obtaining vigilance clearance				
14.	Whether IPR for the latest year has been submitted Year and Status (Yes/No).				

Signature

Designation : Chief Vigilance Officer

Seal of the Officer

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./ Shri/ Smt./Ms. _____, _____ who has applied for the post of Senior Lead (Senior Adviser) / Lead (Adviser) in the NITI Aayog on Deputation (ISTC)/ contract basis, it is certified that his/ her integrity is beyond doubt.

**[To be signed by an Officer of the rank of
Deputy Secretary or above]**

Name & Office Seal :

Date :