

## DM&A Division

### 1.3 Procedure followed in decision making process [Section 4(1)(b)(iii)]

<b>Duties and channel of submission of the Officers/Official:</b>			
Sl. No.	Item of work	Channel of Submission	Level at which cases are disposed of finally
1	Women Entrepreneurship Platform (WEP)/National Data Analytics Platform (NDAP)	Research Assistant/ Under Secretary/Director	Programme Director/ Chief Executive Officer
2	Submission/seeking information regarding Parliament matter.	Research Assistant/ Under Secretary or Director/ Programme Director	Programme Director
3	Submitting reply of Lok Sabha/Rajya Sabha Starred/U.S. Questions.	Research Assistant/ Under Secretary/Director /Programme Director/CEO	Minister of State for Planning(I/C)
4	Management, coordination of various polices and pilot projects undertaken by Division.	Research Assistant/ Under Secretary or Director/ Programme Director	Chief Executive Officer
5	Matter relating to RTI	Research Assistant	Under Secretary
6	Matter regarding disposal of RTI Appeals	Research Assistant/ Under Secretary	Director
7	Matter regarding disposal of Public Grievances	Research Assistant/ Under Secretary/Dy. /Secretary or Director	Programme Director
8	Matters relating to event management and payment of Bills etc.	Research Assistant/ Under Secretary/Dy. Secretary or Director Programme Director	Chief Executive Officer- Addl. Secretary & Financial Adviser
9	Any other Miscellaneous matter assigned by the competent authority	Research Assistant/ Under Secretary/Dy. Secretary or Director	Programme Director – Chief Executive Officer

## Infrastructure- II

<b>1.3</b>	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>	Programme Director is the decision-making entity for infrastructure division. However, for policy matters and cabinet matters, CEO and Vice Chairman are the final Authorities.
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## Voluntary Action Cell

<b>1.3</b>	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>	
1.3.2	Final Decision-making Authority	PD (VAC) /CEO as the case may be
1.3.5	Channel of supervision and accountability	Actions are taken in accordance with the departmental instructions prescribing the level of final disposal and channel of submission for each category of cases.
1.3.3	Related Provisions, acts, rules, etc.	PMLA Amendment rules, 2023, FCRA Act, RBI Master Circular.